

	UNIMAS HOLDINGS SDN. BHD. (727487-D) (A Company Wholly Owned by Universiti Malaysia Sarawak)	Document No	:	UH-FM-ACC-03
		Revision No.	:	00
	EXPENSES CLAIMS FORM (EXTERNAL PARTY)	Effective Date	:	01.03.2025
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Please fill up and complete the followings information:

Project Name (For Project Registered with UHSB only):			
Faculty/ Department:			
Purpose of Payment:			Amount (RM)
	Total:		
Bank Name:		Bank Branch:	
Bank Account No.:		Bank Country:	
Bank Address:			
Swift Code / IBAN No.: Applicable for international payment only			

FOR E-INVOICE PURPOSE			
Recipient Name / Company Name:		Tax Identification No. (TIN):	
NRIC /Passport No/ Company No:		Nationality:	
Contact No:		Email Address:	

Requested by: <hr/> Name: Chop: Date:	Verified by: <hr/> (Project Leader / Dean) Name: Chop: Date:
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For Office Use Only		
Verified by (Account Department) <i>*For Project Balance only</i>	Endorsed by (Project Department/Admin Department/Facilities Department)	Approved by CEO
Name: Chop: Date:	Name: Chop: Date:	Name: Chop: Date: